

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

February 4, 2025 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:30 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Bob Preuss and Mark Groose were present. Dan Herbst and Matthew Tracy were absent. Staff Present: Matt Zangl and Kim Buchholz. Dave Schilling, Ixonia Transfer Site was present via Zoom.
3. **Certification of Compliance with the Open Meetings Law** – In compliance per Zangl.
4. **Approval of the Agenda** – Motion by Groose, seconded by Preuss. Approved as printed, 3-0.
5. **Public Comment** - None
6. **Approval of Minutes – December 3, 2024 Solid Waste Committee Meeting** – Motion by Preuss, seconded by Groose, to approve December 3, 2024 Solid Waste committee meeting minutes. Motion approved, 3-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz stated that the final reports for the 2024 Clean Sweep and Unused Prescription Drug grants have been submitted. The final 2024 electronics annual report and 2025 collector registration have been submitted. We collected 98,552 lbs. of reportable electronics. A mailing was sent to all veterinarians and pharmacies within the County with updated posters for them to post for their clientele on where and how to properly dispose of unused prescription and over-the-counter drugs.
9. **Discussion on Solid Waste Departmental 2024 Financial Report** – A copy of the 2024 budget to date was distributed to the committee. Buchholz stated that all expenses for 2024 are accounted for, and we are waiting for reimbursements from the 2024 grants. The host fees were received yesterday and deposited. Zangl reported that if you look at the bottom line, once the revenue from the grants and host fees are applied, we basically break even.
10. **Discussion on Solid Waste Departmental 2025 Financial Report** – No report to be given at this time.
11. **Update from Waste Collection Partners** – No report currently.
12. **Discussion and Possible Action on Reimbursements to Towns for the Disposal of Tires** – Buchholz reported that an electronic survey is being finalized to send out to the municipal clerks. It is the hope that the information will be received and compiled to report back on at the next meeting.
13. **Discussion and Possible Action on 2025 Electronic and Appliance Recycler Contractor** - Buchholz reported that the final contract is currently being reviewed by corporation counsel. The dates are May 10, June 7 and October 18.
14. **Discussion and Possible Action on 2025 Fees for Clean Sweep Events** – Buchholz distributed and explained the Solid Waste Events Summary table that provided committee members with yearly comparisons. See below.

Solid Waste Events Summary					
<u>Year</u>	<u>Host Agreement Revenue</u>	<u>Grants Awarded</u>	<u>Clean Sweep Contractor Expenses</u>	<u>Donations Received</u>	<u>Income From Events</u>
2018	\$71,405	\$17,000	\$77,497	\$5,215.00	
2019	\$77,133	\$17,560	\$74,413	\$3,425.00	
2020	\$79,896	\$17,580	\$39,077	\$4,415.00	\$2,205.00
2021	\$105,591	\$21,630	\$100,804	\$5,390.00	\$6,425.00
2022	\$108,215	\$20,853	\$71,331	\$5,750.00	\$4,961.00
2023	\$122,690	\$25,200	\$100,497	\$3,050.00	\$6,731.00
2024	Estimate \$115,000	\$24,308	\$116,551	\$6,750.00	\$4,151.00
2025**	\$100,000.00	\$25,982	\$110,000	\$4,100.00	
**Budget Estimated					
***As of 2/3/2025					
Breakdown: HHW \$14,745.63; Ag \$5,428.26; Rx \$4,134.47					

Zangl stated that a decision was needed on what fees were to be charged for the 2025 Clean Sweep events. Discussion occurred about charging differently based on the amount being recycled; i.e. small amount, truck load and truck and trailer. Motion was made by Groose, seconded by Preuss, to charge \$10 for a small load, \$50 for a pickup truck full and \$100 for a truck & trailer with flexibility if needed. Motion passed. Buchholz will report back to the committee if there are issues when people are registering with the fees.

15. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – Tire discussion, final 2024 budget, Spring Clean Sweep (April 4 & 5) volunteers and details. items plus normal agenda items.
16. **Next Solid Waste Committee Meeting** – Tuesday, April 1, 2025 at 8:30 a.m.
17. **Adjourn** – Meeting adjourned at 9:02 a.m.